

eMMA Outreach Network Newsletter

December 9, 2021

Volume 1, Number 9



“Maryland is Open for Business!”

What is Happening with eMMA Today?

What's Happening with Release 1.2?

RELEASE 1.2 KEY DATES

eMMA will be down for system maintenance from **5:00 pm ET on Friday, December 10 to 8:00 am ET on Monday, December 13**. Users are advised to plan accordingly during this temporary maintenance period.



Do you have any questions or concerns?

Contact the eMMA Project Team at:
DGS.eMMAProjectTeam@maryland.gov

Click below to access existing training documentation:

On Demand State User Training:
<https://gotostage.com/channel/emma>
On Demand Vendor Training:
<https://gotostage.com/channel/emmavendortraining>
Quick Reference Guides (QRGs):
<https://procurement.maryland.gov/emma-grgs/>
Video Training:
<https://www.youtube.com/c/MDGeneralServices/playlists>

What's Happening with eMMA Today?

Release 1.1



eMMA will be down for a scheduled Maintenance Period from **Friday, December 10 at 5pm - Monday, December 13 at 8am ET**. During this time both you and your Vendors will **NOT be** able to access eMMA.

Important Notes about the Maintenance Period:

- Review and action any pending eMMA Sourcing or Contract workflows prior to Friday, December 10 at 5:00 pm ET
- Edit the Publish Date for any Solicitation that was planned to be published between Friday, December 10 at 5:00 pm ET - Monday, December 13 at 8:00 am ET
- Extend the deadlines of any solicitations due between Friday, December 10 at 5pm - Monday, December 13 at 8am ET
- Recognize Vendors will not be able to access eMMA during the maintenance period and will not be able to submit a bid or access the public eMMA pages for Solicitations, Contracts, and Vendor Search
- Contract award posting must be completed before December 10 if the 30-day posting requirement falls within the maintenance period
- Identify any information from eMMA that will be needed during downtime and print and/or download it to a locally available format

What's Happening with Release 1.2?

Release 1.2



eMMA Knowledge Portal:

The eMMA Knowledge Portal is now available! It can be used to search and access training materials and previously distributed communications, as well as to submit a New Support Ticket or check the status of an existing ticket.

We recommend saving the link below as a favorite for quick reference:

<https://mdprocurement.freshdesk.com/support/solutions>

1.2 Update:

We are launching a pilot program for eMMA Release 1.2. A pilot program is being implemented to a small user group prior to a larger deployment. We invite you to “ride the wave” with us as you await your Agency’s transition to leveraging eMMA to complete your new Vendor Set-Up and ongoing Vendor Maintenance!

