

eMMA Outreach Network Newsletter

September 13, 2021 | Volume 1, Number 1



"Maryland is Open for Business!"

What is Happening with eMMA Today?

What's New with Release 1.2?

What will Happen in Release 2.0?

How Can You Engage with Us?

RELEASE 1.2 KEY DATES

- ✓ eON Meeting:
September 20, 2021
- ✓ Show and Tell Sessions:
September 21-22, 2021



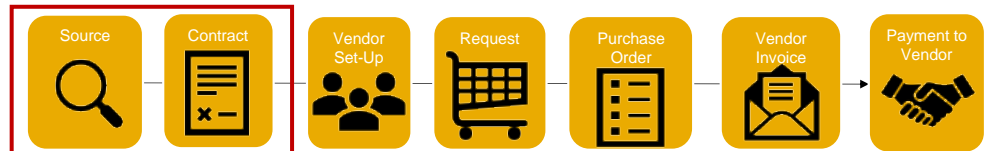
Do you have any questions or concerns?

Contact the eMMA Project Team at:
DGS.eMMAProjectTeam@maryland.gov

Click here to access existing training documentation: [Training Link](#)

What's Happening with eMMA Today (Release 1.1)?

Release 1.1



eMMA's Sourcing Module, which went live in July 2019, is a centralized procurement tool that enables collaboration and enhances Solicitation transparency and efficiency throughout the State. Procurement Officers can manage their Solicitations through standardized processes:

- Define the internal team, key dates / schedule, etc.
- Communicate with the team and invited vendors through a centralized common tool
- Upload and distribute all documents related to solicitations
- Invite Vendors that are either already approved or potential vendors to participate
- Monitor vendor questions and document answers
- Evaluate vendor proposals
- Award vendor responses

More information on the **eMMA Contracts Module** will be shared in future newsletters.

What's New with Release 1.2?

Release 1.2



Release 1.2, which will be live in Fall 2021, will provide the following functionalities:

1. **PO and Non-PO Vendor Setup & Registration**
 - A. **PO Vendor Set up** - Allows vetting and setup of vendors to which the State wishes to award a contract
 - B. **Non-PO Vendor Setup** - Allows setup of vendors who have not received a purchase order but still require payment based on an invoice
2. **Vendor Maintenance Process**
 - A. **Vendor Initiated Change Request** - Allows vendors to self-serve and initiate change requests for vendor information including, for example, banking information for setup/maintenance in the Automated Clearing House (ACH) program
 - B. **State Initiated Change Requests** - Allows State users to initiate change requests to maintain vendor records

This release will affect the vendor setup & maintenance processes of all state agencies. Impacted users include Vendors, Agency Vendor Coordinators, Agency Procurement Officers, Agency Accounts Payable, Comptroller GAD, and State Treasurer Office roles.

What will Happen in Release 2.0?

Release 2.0



Release 2.0, which will focus on the **requisitioning through payment processes**, will kick off in Winter 2021. More information will be shared in future communications and newsletters.

How Can You Engage with Us?

- Plan to attend the next eON Meeting on Monday, September 20 at 10:00 am
- Submit questions in advance to: DGS.eMMAProjectTeam@maryland.gov
- Distribute Release Announcement (sent September 2) within your Agency